Letter of Intent

under ERASMUS+ PROGRAMME

between:

University for Foreigners of Perugia

(Sending Institution)

### and

XXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

(Hosting Institution/Organisation)

for the Students Traineeship under Erasmus+ Programme a.y. 20\_\_/20\_\_

We hereby declare our interestto collaborate within the framework of the Erasmus+ Programme, in the area of students traineeships.

We agree to do our utmost to support transnational placement of the student Mr/Ms **Name and SURNAME** at our Institution/Organisation, within the period from XX/XX/XXXX to XX/XX/XXXX.

We undertake to:

* negotiate and agree a tailor-made Learning Agreement for Traineeship (including the programme of the traineeship and the recognition arrangements) for the student and the adequate mentoring arrangements.
* monitor the progress of the traineeship and take appropriate action if required.
* assign to the student tasks and responsibilities (as stipulated in the Learning Agreement for Traineeship) to match his/her knowledge, skills, competencies, and training objectives and ensure that appropriate equipment and support is available.
* draw a contract or equivalent document for the traineeship in accordance with the requirements of the national legislation.
* appoint a mentor to advicethe student, help him/her with his/her integration in the host environment and monitor his/her training progress.
* provide practical support if required, check appropriate insurance cover and facilitate understanding of the culture of the host country.

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| --- | --- | --- | --- |
| Name | to be filled in | Name | Prof. Valerio De Cesaris |
| Position | to be filled in | Position | Rector |
| Institution/  Organisation | to be filled in | Organisation | Università per Stranieri di Perugia |
| Address | to be filled in | Address | P.zza Fortebraccio, 4  06123 Perugia |
| Country | to be filled in | Country | ITALY |
| E-mail | to be filled in | E-mail | erasmus@unistrapg.it stageplacement@unistrapg.it |
| Tel: | to be filled in | Tel: | +39 075 5746240 |
| Date |  | Date |  |
| Signature |  | Signature |  |

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