

## Fact Sheet

### Student Exchange & Year Abroad Program

(As of January, 2023)

<b>Full name of the institution</b>	Kyoto Sangyo University
<b>Address</b>	Motoyama, Kamigamo, Kita-ku, Kyoto, JAPAN 603-8555
<b>Institution's web site</b>	<a href="http://www.kyoto-su.ac.jp">www.kyoto-su.ac.jp</a>
<b>Contact information (E-mail, Telephone, Fax)</b>	Center for International Programs (CIP) <a href="mailto:cip-ml@star.kyoto-su.ac.jp">cip-ml@star.kyoto-su.ac.jp</a> Phone: +81-75-705-1455 Fax: +81-75-705-1456
<b>Current Director of CIP</b>	Prof. Noah McCormack
<b>Incoming Student Exchange &amp; Year Abroad Program enquiries</b>	Center for International Programs <a href="mailto:cip-ml@star.kyoto-su.ac.jp">cip-ml@star.kyoto-su.ac.jp</a>
<b>Outgoing student exchange coordinator</b>	Country dependent
<b>Web site for Incoming Students</b>	<a href="http://www.kyoto-su.ac.jp/english/admin/index.html">http://www.kyoto-su.ac.jp/english/admin/index.html</a>
<b>Language of instruction</b>	Japanese. A selection of courses are offered in English. Please contact CIP for details.
<b>Language Requirements</b>	<p><u>Japanese</u>: No set minimum. Japanese language classes are offered from beginner to advanced levels. Enrolment is optional but encouraged.</p> <p><u>English</u>: No set minimum although students who are not proficient at Japanese should have sufficient English for undertaking administrative tasks and enrolling in English taught academic level courses.</p>
<b>Housing contact (Student dormitory)</b>	<a href="mailto:cip-ml@star.kyoto-su.ac.jp">cip-ml@star.kyoto-su.ac.jp</a> Phone: +81-75-706-9251 Fax: +81-75-705-1734 Address: Kyoto Sangyo University International House 458 Koyama, Kamigamo, Kita-ku, Kyoto, JAPAN 603-8002
<b>Exchange Student Applications</b>	<a href="http://www.kyoto-su.ac.jp/english/admin/applications.html">http://www.kyoto-su.ac.jp/english/admin/applications.html</a>
<b>Year Abroad Program Applications</b>	Currently not accepting applications.
<p>Documents required for application All application forms should be e-mailed to : <a href="mailto:cip-ml@star.kyoto-su.ac.jp">cip-ml@star.kyoto-su.ac.jp</a></p> <p>(Please refrain from posting hard copies and additional unrequested documents. Only include those documents listed here.)</p>	<p><b>For student's home university</b> Nomination Form. Available under How to Apply and Dates <a href="http://www.kyoto-su.ac.jp/english/admin/applications.html">http://www.kyoto-su.ac.jp/english/admin/applications.html</a> (All students must first be nominated by their home university.)</p> <p><b>For Students</b></p> <ol style="list-style-type: none"> <li>1. Application for admission (sent to nominated students)</li> <li>2. <u>Japanese Language Proficiency</u> (PDF)             <ol style="list-style-type: none"> <li>2.1 Japanese Language Proficiency Questionnaire</li> <li>2.2 Japanese Proficiency Test Results</li> <li>2.3 Japanese Language Proficiency Reference Letter</li> </ol> </li> <li>3. Academic transcript from current university in Japanese or English (PDF) Transcripts or an accompanying document should show the student's GPA.</li> <li>4. Applicants photograph in JPEG or JPG format. <b>See requirements here.</b> <a href="https://www.isa.go.jp/en/applications/guide/photo_info.html">https://www.isa.go.jp/en/applications/guide/photo_info.html</a></li> <li>5. Passport photocopy (pages showing photo and passport details) (PDF)</li> </ol>

	<p>6. Application form for Certificate of Eligibility for Student Status (Excel) This form will be sent to students with the Application for Admission form after they have been nominated.</p> <p>7. <a href="#">Designated Certificate of Health</a> (PDF) (complete within 6 months prior to arrival in Japan. Other health forms not accepted. )</p> <p><i>Note: Only applications which include ALL of the above documents correctly completed will be accepted.</i></p> <p><b>Email application documents to: <a href="mailto:cip-ml@star.kyoto-su.ac.jp">cip-ml@star.kyoto-su.ac.jp</a></b></p>
<b>Semester dates</b>	<b>Dates confirmed upon application and on KSU's website when available.</b>
Arrival date for Autumn/Fall	Mid-September. Admission to I House date set by KSU.
Orientation	Mid-September.
Autumn semester class dates	Around September 20.
Examination dates	Late January to mid-February (For Japanese taught academic courses)
Last date to vacate dormitory	Last week day in February
Arrival date for Spring	End of March. Admission to I House date set by KSU
Orientation	Early April
Spring semester class dates	Early April to late July
Examination dates	Late July to early August. (For Japanese taught academic courses).
Last date to vacate dormitory	Last office day in August. Please check with CIP before booking return flights.
<b>Program Structure</b>	Exchange students are required to enroll in a minimum of 8 courses per semester. Each course is made up of one 90min class per week. (Some courses have two classes per week). The 8 course minimum may include a combination of Japanese language and academic courses in taught in English or Japanese depending on the student's language proficiency level. Students are expected to come with the intention of working toward attaining pass grades for all the courses that they enroll in.
<b>Japanese Language Course</b>	Classes begin from beginner level, but a demonstration of interest to enroll is required at the time of application. Students not wanting to enroll in Japanese language classes may fill their schedule with English taught academic courses.
<b>Approximate costs (in Yen)</b>	
	Students are advised to prepare 100,000yen minimum per month for living expenses when staying in KSU student accommodation. More may be needed if staying off-campus.
Accommodation (Dormitory) ( <u>Limited availability</u> )	<ul style="list-style-type: none"> <li>- Admission Fee: Single - 30,000yen, Twin room – 20,000yen (Non-refundable)</li> <li>- Room fee: Single 38,000yen (monthly), Twin 19,000yen (monthly)</li> <li>- Bond: A two month bond is payable with first month of room fees. Bonds are applied to the final two months room fees of the resident's stay.</li> <li>- Bedding: 6,600yen per semester. Total for period of stay payable at time of admission.</li> </ul> <p>(Rental fees for off-campus accommodation range from around 50,000yen per month. Amenities, bonds, other fees may not be included.)</p> <p>* Priority will be given to students staying 1 semester. Students intending to stay 2 semesters may be offered dormitory accommodation for the first semester of their exchange, subject to availability, but may be asked to find off-campus accommodation from their second semester. Students staying for 2 semesters should be prepared to stay off-campus if necessary.</p> <p>*Fees are subject to change.</p>
Study materials	Approx. 5,000yen per semester for Japanese language text books.
Food	30-40,000yen (monthly) - depending on individual diet.

Insurance	All exchange and YAP students MUST prepare comprehensive travel insurance (not only health insurance) from their home country. All students are also required by Japanese law to enter the Japanese National Health Insurance scheme for the period of their stay. This will cost around 2,500yen per month. Information on how to apply will be given during orientation.
City transportation	Approx. 5,000yen/month. More for students living off-campus.
Banks	Students will be advised during orientation on where and how to open bank accounts. It is advisable to have access to funds for living costs from the student's home country while in Japan without the need to open a bank account in Japan.
Phones	Pick up a SIM card at an international airport upon arrival. Alternatively, book on in advance through a company such as sakura mobile.
Leisure	Approx. 20,000yen/month - depending on individual.
Buddy program	Students will be paired with a Japanese student buddy who will help with study and questions on daily living. Participation in this program is optional.
<p><b>Nearest airport:</b>  Kansai International Airport – Approx. 3hours by public transport, 2.5hours by shuttle from KSU.  Students can book shuttle buses from Kansai International Airport or Itami airport if transferring from Narita/Haneda.  Please arrange your own transport to KSU. It is not possible for KSU staff to meet students individually at the airport.</p> <p>Advice will be given regarding arrival requirements including transport options, etc.</p>	