

EXCHANGE PROGRAM – BILATERAL AGREEMENTS, NSE, North2North

| INCOMING MOBILITY | |
|--|---|
| Contacts | mobilite@uqam.ca Office of International Relations and Diplomatics |
| ACADEMIC CALENDAR 2022-2023 | |
| Fall Semester | September 6 th – December 21 st 2022 |
| Winter Semester | January 9 th – April 30 th 2023 |
| PROGRAMS AND COURSES | |
| Programs available for exchange students | <p>Students must choose <u>a program of studies according to the agreement between UQAM and their home institution.</u></p> <p>Certain programs cannot accept exchange students, please verify the information with the incoming exchange program coordinator at UQAM before applying.</p> |
| Course Selection | <ul style="list-style-type: none"> ✓ Students must fill the Course section form required with the application file; ✓ Students must select their courses from only one program of studies and from only one level (Bachelor’s, Master’s or Doctorate’s); ✓ Information about the programs of studies is available on the Registrar Office website; ✓ For each program, the courses offered within each program can be found under the tab <i>Cours à suivre et horaires</i>. You can find a program by its code; ✓ All courses identified as <i>Ateliers (Workshop)</i>, <i>Stages (internships)</i>, or <i>Séminaires d’intégration</i> are not available for exchange students; ✓ The majority of courses offered at UQAM are worth 3 credits. A three-credit course corresponds to 45 class hours over 15 weeks or 3 class hours per week; ✓ For each course credit, you should calculate 45 hours of study outside of class hours; ✓ All exchange students must be enrolled in a full-time course load; |
| Credits and workload per semester | <p>The number of credits (per semester) required to be considered a full-time student :</p> <p>Undergraduate (Bachelor’s degree or Certificate) :</p> <ul style="list-style-type: none"> ✓ 12 to 15 credits (4 or 5 three-credit courses) <p>Graduate levels (Master’s degree, DESS, PhD) :</p> <ul style="list-style-type: none"> ✓ 6 to 9 credits (2 or 3 three-credit courses) |
| Graduate programs eligibility | <p>Some master’s programs require successful completion of 16 years of education before participating in the exchange program at UQAM, that is to say that some candidates will need to have completed one year of their master’s program prior to the exchange program.</p> |
| LANGUAGE REQUIREMENTS | |
| Language of instruction | <p>All courses at UQAM are given in French.</p> <p>Students must be fluent in both spoken and written French when they apply.</p> |

| | |
|-----------------------|--|
| Language Requirements | <p>The minimum level accepted is Intermediate / Advanced or equivalent to B2 according to the Common European Framework of Reference for Languages.</p> <p>Test results from the following organizations are accepted :</p> <ul style="list-style-type: none"> - School of languages or French department at the home University; - TFI (test de français international) - TCF (test de connaissance du français) - DELF (Diplôme d'études en langue française) - DALF (Diplôme approfondi de langue française) <p>IMPORTANT : If a student cannot provide any of the above list, one will have to do the French test offered online at UQAM. Fees of 65.00 \$ CAD will apply.</p> |
|-----------------------|--|

ONLINE APPLICATION

HOW TO APPLY

| | |
|--|---|
| Online nomination | <p>Students must be nominated by their home university to apply.</p> <p>Useful information is sent directly to the exchange program coordinator.</p> |
| Application Deadline | <p>April 1st (Fall or Fall-Winter)</p> <p>September 15th (Winter only)</p> |
| Online application (step by step) | <ol style="list-style-type: none"> 1. After nomination, student will receive an email with appropriate instructions and access to the <i>MoveON</i> platform to fill the form and submit the application file. 2. Student must create a virtual account on the <i>MoveON</i> platform before accessing the form. 3. Student must gather all required documents in PDF format. 4. Student must submit online the complete application (all required documents) before deadline. <p>No file sent by email and or sent after deadline will be accepted.</p> |

APPLICATIONS SUPPORTING DOCUMENTS

| | |
|-----------------|--|
| | <ul style="list-style-type: none"> <input type="checkbox"/> UQAM Application online Form; <input type="checkbox"/> Cover letter in French; <input type="checkbox"/> Official transcripts for each year of university studies completed and in progress (provide translations); <input type="checkbox"/> List of registered courses for the current semester; <input type="checkbox"/> One letter of reference from a professor; <input type="checkbox"/> Proof of language proficiency (see section <i>Language Requirements</i>); <input type="checkbox"/> Resume <input type="checkbox"/> Portfolio for programs : visual and media arts, graphic design and environmental design, and Dramatic arts (scenography); <input type="checkbox"/> Photocopy of the birth certificate on which appear the full names of father and mother. |
| Official Answer | <p>Fall : The UQAM Registrar's Office will send an official answer (acceptance or rejection) directly to the student by email from May 15th.</p> |

Winter : Answers will be sent after **November 1st**.

GETTING READY

BEFORE LEAVING

The [Services à la vie étudiante](#) website is filled with practical information that will help students prepare their stay in Quebec and at UQAM.

Immigration

BEWARE that the Government of Canada has put in place special measure for travelers coming to the country due to the Pandemic. Please check available information before making travel plans to Canada.

[Québec Acceptance Certificate \(CAQ\)](#) and [Study permit](#)

If the duration of the studies is longer than 6 months, students must obtain the following documents before arrival in Québec :

- [Québec Acceptance Certificate \(CAQ\)](#) for studies issued by the Québec government (Immigration et Communautés culturelles)
- [Study Permit](#) issued by the government of Canada ([Citizenship and Immigration Canada](#))

**No student will be allowed to pursue the exchange more than one semester if one did not have the CAQ and the Study permit prior to the exchange.

[Visitor Visa](#)

Beware that candidates from certain countries must obtain a visa to stay in Canada even for a stay of less than 6 months. The list of those countries can be found on the [Citizenship and Immigration](#) website.

[Electronic Travel Authorization \(eTA\)](#) Click [here](#) to find out if you need the eTA.

Mandatory Health Insurance

The law governing Quebec health insurance requires that foreign students be in possession of valid health insurance for Quebec.

Consequently, UQAM charges all international students mandatory insurance fees of approximately CAN\$ **300.00** per semester. **No insurance obtained in your country of origin will exempt you from UQAM's fees** for medical coverage.

Reciprocal agreements for social security (Health Insurance)

The Quebec government have concluded reciprocal agreements for social security with certain countries. The agreements include a section on health which allows those countries' citizens to receive certain benefits.

These countries are **Belgium, Greece, Finland, France, Denmark, Luxemburg, Norway and Portugal**. To find out more, please read the [Guide pratique pour les étudiants internationaux](#) (The International Students' Guide).

You may also consult the RAMQ (Quebec health insurance board) website :

www.ramq.gouv.qc.ca .

Internship and research supervision

Very important – Work and off-campus internships **are not available** for exchange students. Moreover, all research supervision must be assumed by the student's home university. Exchange students are not authorised to register for internship courses at UQAM.

Beware that if one student decides to do an internship while on exchange at UQAM, one will have to obtain a Work permit, according to Immigration Canada. UQAM will not be responsible for students who intend to do an internship while on exchange at UQAM. They will be responsible to find their own internship.

Details can be found on the [Services à la vie étudiante](#) website.

ACCOMMODATION

| | |
|-----------------------------|---|
| University residences | UQAM also offers university residences for its students. To reserve a room in residence, you must provide your official admission letter from UQAM. |
| Appartments or room to rent | The <i>Service d'hébergement de l'UQAM</i> (UQAM Accommodation service) offers students a list of apartments and rooms for rent . |
| Temporary accommodation | If you haven't found permanent accommodations before arriving in Montreal, the <i>Service d'accueil des étudiants internationaux</i> has a list of different ressources where you can find temporary accommodation until you find a place for the whole duration of your studies. |

AFTER THE EXCHANGE

| | |
|-------------|--|
| Transcripts | <p>Transcripts are sent directly to the students from the Registrar's Office two months after the end of the semester, at their personal address.</p> <p>Students who study at UQAM for the full academic year will receive one transcript for each semester.</p> <p>IMPORTANT : Students have to change their address at the Registrar's Office before they leave Montréal so they can receive their transcript at their home address.</p> |
|-------------|--|

[Grading System](#)

| | | | |
|----------|---------|----------|------------|
| A+ = 4.3 | A = 4.0 | A- = 3.7 | Excellent |
| B+ = 3.3 | B = 3.0 | B- = 2.7 | Very good |
| C+ = 2.3 | C = 2.0 | C- = 1.7 | Good |
| D+ = 1.3 | D = 1.0 | | Acceptable |
| E = 0 | | | Fail |